

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 9th May 2024			
1.	Attendees and apologies			
	<p>Attendees</p> <p>Gordon King (Chair - Wiltshire Councillor) Suzanne Wickham (Wiltshire Councillor) Carole King (Wiltshire Councillor) Matthew Dean (Wiltshire Councillor) Michael Sutton (Westbury Town Council) Julie Dyer (Westbury Town Council) John Pollard (Edington Parish Council) John Masson (Heywood Parish Council) Kate Davey (Wiltshire Council) Tracey Morris (Wiltshire Council) Ashley Morgan (Wiltshire Council) Mark Banks (Wiltshire Council) Keith Rayward (Bratton Parish Council) Jenny Jones (Dilton Marsh Parish Council) Penny Williams (DMPC)</p> <p>Apologies</p> <p>Sarah Harris (Westbury Town Council officer)</p>			
2.	Notes of last meeting			
		The notes of the last meeting were agreed at the area board on 18 th January 2024.	Agreed.	

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
3.	Financial Position			
		<p>2024-25 allocation £20,908.00 The available budget at the start of the meeting is £27,773.00.</p> <p>The contribution level for Parish/Town Councils is set at 30%.</p> <p>Allocations made at meeting:</p> <ul style="list-style-type: none"> • 18-24-02 Westbury Station Road H-Bar. LHFIG = £105. WTC £45. • 18-24-08 Bratton SID infrastructure. LHFIG = £700. BPC = £300 • 18-23-13 Dilton Marsh Clivey SID infrastructure. LHFIG = £350. DMPC = £150. • 18-22-01 Edington B3098 & Lower Rd improvements. LHFIG = £7,000. EPC = £3,000 <p>Remaining budget: £19,237.52</p>	Agreed.	
4.	New Issues / Requests			
a)	<u>18-24-01</u> Westbury Brook Lane	Staff at Savencia Fromage & Dairy use the train station and walk to work from other areas within the town. On a twice daily basis they have to cross Brook Lane which is a busy road, taking traffic from Arla and other businesses in that direction. Request for pedestrian improvements and/or a mirror to improve blind spot.	<u>09/05/24</u> Group agreed for site observations to be undertaken to determine pedestrian desire line of travel across Brook Lane. Move issue to section 6.	KD

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
b)	<u>18-24-02</u> Westbury Station Road	Resident and Cllr Dean raise concerns over cars parking across driveway of No 95 Station Road causing an obstruction. Request for access protection bar marking (H-Bar) to be installed.	<u>09/05/24</u> Group agreed for H-bar to be installed and for a site visit to be undertaken to determine whether a longer term solution of waiting restrictions is necessary. Move issue to section 7.	KD
c)	<u>18-24-03</u> Westbury Bratton Road	The narrowness of the pavement makes using it impossible, especially since the recent implementation of the scheme to widen the pavement along the road towards town as passing speeds have increased owing to drivers competing for priority and mounting the pavements everywhere through the improvement. Consider amending the current scheme by implementing a Phase 2 including the widening of the pavement between 51 & 61 Bratton Road, similar to that already widened and owing to the narrowing of the carriageway and the length of carriageway narrowing, implement a responsive traffic light control system to make compliance with the priority settings clear to all road users improving safety. I would suggest to the Town Council that they should support this request and consider this proposal as a parish priority.	<u>09/05/24</u> Group agreed for site observations to be undertaken to determine whether further footway widening outside properties 51-61 Bratton Road can be achieved. Move issue to section 5.	KD
d)	<u>18-24-04</u> Westbury Edward Street	Regular complaints from residents and staff about motorists who either ignore or mistakenly drive through the one-way system at Edward Street to access the High Street. Signage has been improved in this area, but this issue is still ongoing and is a regular problem. Staff have been on the receiving end of abuse from motorists, and this has been reported to the Police. Westbury Town Council would like LHFIG to investigate an ANPR add on to our existing CCTV system which our supplier has told us the CCTV control room is able to provide evidence of any breaches	<u>09/05/24</u> Discussion regarding ongoing project by Parking Services team to apply for permission from DfT for enforcement of moving offences via ANPR. KD has requested this site is	

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		of this one-way system. We would like LHFIG to investigate the feasibility of this alongside enforcement by Wiltshire Council.	added to the list for consideration if permission is granted. Move issue to section 7.	
e)	<u>18-24-05</u> Westbury The Avenue	Parking issues for residents of The Avenue, overcrowded Cul-De-Sac. Non-residents parking on bend entrance/The Crescent for use of town or workers/residents of the high street. Resident has been denied permission to turn front garden into a driveway by Selwood Housing. Cul-de-sac is a mix of Selwood housing and privately owned dwellings.	<u>09/05/24</u> Group agreed for site meeting to be arranged. CK to contact Selwood Housing and Community Policing Team. KD & WTC to attend. Move issue to section 6.	CK
f)	<u>18-24-06</u> Dilton Marsh High Street	Traffic is extremely congested on the High Street outside of Fairfield College, with traffic sometimes queuing as far back as the roundabout at the bottom of the Hollow. Photographs of this issue have been sent into the Highways Engineer. The congestion is due partly to on street parking along the road from the Memorial Hall to Fairfield College and also due to the delays caused by vehicles needing to navigate the chicane section outside of the College. The Parish Council has received reports on this issue from residents, who have asked that some mitigation is put in place. The Parish Council would like to request that the chicane section is removed from the highway (together with the associated 'build out') and that this is replaced with one section of speed bump across the highway.	<u>09/05/24</u> Group agreed for feasibility design and estimate to be undertaken to consider financial implications. Move issue to section 5.	KD
g)	<u>18-24-07</u> Westbury Alfred Street	Maximisation of on street parking on north & south side of Alfred Street. Alfred Street has multiple residences of terraced and town housing with no dedicated parking space. Request for on street parking review for Alfred Street.	<u>09/05/24</u> Group agreed for site assessment to take place and consider waiting restriction requests. Move issue to section 6.	KD

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
h)	<u>18-24-08</u> Bratton village	BPC has one Speed Indicator Device (SID) and 3 mounting locations which, we are informed, were established by Wiltshire Highways. Requests have been received for the BPC to register the SID so that data can be downloaded and passed to the police. However, we are informed that for this to be accepted, the SID must not be located within 100m of the speed restriction signs (Paragraph 3.7 of the siting guidance). Request for the SID sites on B3098 to be moved accordingly.	<u>09/05/24</u> Group agreed funding for two SID sites to be relocated with an estimate of £1,000 (30% £300 contribution from BPC to be confirmed). Move issue to section 7.	KD
i)	<u>18-24-09</u> Dilton Marsh Fairwood Road	Westbury Town Council would like to purchase and install a NAL post socket to mount an air quality monitor in Dilton Marsh, Fairwood Road.	<u>09/05/24</u> Request approval from DMPC. If approved order and invoice WTC full costs. Remove issue.	WTC KD
j)	<u>18-24-10</u> Dilton Marsh Woodland View	Residents of Woodland View recently attended a Parish Council meeting to express concerns at speeding issues in Woodland View and the surrounding estate roads. Residents have requested a 10mph zone, appropriate signage and any other appropriate mitigating measures to address the speeding in the area. Residents report that vehicles exit the High Street onto the estate roads at speed and continue at speed into the cul-de-sac and neighbouring roads. In addition, residents expressed concern at the lack of signage to inform drivers of the 20mph zone around the school and the congested and dangerous nature of the parking there. The Parish Council would like to request that WC carry out an assessment of the reported speeding issues and identify appropriate mitigating measures. The Parish Council would also like to request that consideration is given to additional signage for the 20mph zone near the school and seeks any available advice on how to deal with the congested and dangerous parking at school drop off and pick up times.	<u>09/05/24</u> Arrange site visit to determine best locations for traffic surveys to assess speeds. Move issue to section 6.	KD

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
k)	18-24-11 Bratton Lower Westbury Road	Bratton Parish Council (BPC) have received a complaint about the speed of traffic entering Lower Westbury Road, despite the 20mph already in force. The complainant has a stable on one side of the road, and exercising paddocks on the other side of the road and has to take horses across the road (the road is effectively crossing a regular livestock route). It appears that traffic entering Lower Westbury Road from Court Lane is accelerating, as if unaware of the continuing 20mph speed limit, and this is scaring the complainant. Request to look at measures to reduce speed and raise awareness of equestrian movements.	09/05/24 Site visit to consider additional carriageway roundels.	KD
5.	Top 5 Priority Schemes			
a)	18-19-8, 18-20-26 Frogmore Road (From Rosefield Way to Slag Lane). 18-21-7 Slag Lane, Westbury	The substantive bid was not submitted due to concerns by WTC. KR gave a presentation to HP&D outlining the options for this scheme. WTC have confirmed they now wish to proceed with a bid in the next round. 19/10/23 Contributions have been confirmed, WTC agree £7,000 contribution. KD to submit application form. 18/01/24 KD has submitted application. Awaiting outcome.	09/05/24 Substantive bid successful. Design work underway. Anticipated construction February / March 2025.	
6.	Other Priority schemes			
a)	18-23-15 A350 Wellhead Drove/Old Dilton junction, Westbury	Substandard A350 Wellhead / Old Dilton Junction with overfast traffic (and especially HGVs). The HGV limit has been raised from 40mph to	09/05/24 No further update regarding Environment Select	KD

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>56mph nationally. Request for 40mph speed limit from immediately south of Madbrook Farm/Wellhead Farm.</p> <p>19/10/23 KR explained this request would require a speed limit assessment costing £2,900. The last review was completed in 2009 and no changes were recommended, we are unaware of any substantial changes to the surrounding environment since this time, therefore potential for review to have the same outcome.</p> <p>Group discussion on costs vs benefits and decided no further action at this time. WTC to inform requester.</p> <p>18/01/24 Further correspondence has been received and the chair has requested this issue be kept on the note tracker for further discussion on funding a speed limit assessment at this location. Group agreed to allocated funding to carry out speed limit assessment. Westbury TC confirmed of 30% £870. Speed limit assessment to be commissioned after outcome of Environment Select Committee on speed limit review process.</p>	<p>Committee review of speed limit assessments. Group agreed to progress this assessment now.</p>	
b)	<p>18-23-20 Bratton Primary School</p>	<p>We would like to have a metal Bratton Primary School sign erected on the grass verge outside the school to direct traffic to the correct location. The only reference to Bratton Primary School is a tiny mention on the Carpenters Road name sign, but that faces the wrong way, and is of no help. As the school is sited off a residential road, the signage would be a boost to the school, and stop delivery delivers and prospective parents getting lost, and causing traffic concerns turning in the narrow village roads. The placement of a double-sided metal sign that says Bratton Primary School and a directional arrow to point the correct way.</p> <p>18/01/24 Group agreed for KD to undertake design and estimate for signing and report back at next meeting.</p>	<p>09/05/24 Site meeting held in March 2024. Design & estimate sent to BPC to liaise with Bratton Primary in relation to fully funding direction signs. BPC confirmed the school have agreed design and costs. Order and invoice school full costs. Remove from note tracker.</p>	<p>KD</p>

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
c)	18-23-21 Adjacent to B3098 between Bratton and Fitzroy Farm	<p>Surveys of Bratton's residents by the Bratton Neighbourhood Plan working group have highlighted the residents' desire for a footpath between Bratton and Fitzroy Farm that is safe for pedestrians with or without buggies/push chairs and with children to make use of the amenities, which Bratton otherwise lacks. Discussion with adjacent landowner and members of the Edington Parish council have indicated a willingness to support this proposal. Bratton Parish Council is expecting some CIL monies to become available from a new development that may be allocated to part-fund this project. Westbury LHFIG is asked to scope feasibility and costings for an appropriate roadside footpath, so that a decision can be made as to how best to fund this project.</p> <p>18/01/24 Group agreed for site meeting to assess feasibility for this project. KD to arrange site meeting with KR, JP, SW.</p>	<p>09/05/24 Site meeting held in March 2024. Feasibility of a footway construction at this location would be complex and potentially require considerable funding applications for substantive bids over multiple years. BPC to review request. BPC confirmed they withdraw this request. Remove from note tracker.</p>	KD
d)	18-23-22 West End, Westbury	<p>Concerns relating to the current condition and width of the footway on south side of West End from Fountain Court to Station Road roundabout. Request to widen footway or improve surface condition.</p> <p>18/01/24 Group requested an inspection of the existing footway surfacing and to report back to the group.</p>	<p>09/05/24 MB confirmed the condition on the south side is satisfactory. A section on the north side has been added to the list for resurfacing.</p>	
e)	18-23-24 C219/C49 junction Edington	<p>It is reported by the owner of Crossroads Farm to Cllr Wickham that there are frequent collisions at this junction. Request for the existing road layout be reviewed to see if anything can be done to reduce the frequency of the RTC's.</p> <p>18/01/24 Group requested site visit to review junction, vegetation and visibility splays.</p>	<p>09/05/24 KD conducted site visit in April 2024. Briefing note with recommendations to be sent to EPC. MB confirmed the maintenance team will cut back vegetation to increase</p>	MB

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
			visibility and add road markings to the list to be refreshed in due course.	
f)	18-23-12 High Street, Dilton Marsh	<p>Parking along the High Street between the Memorial Hall and Fairfield College, the PC has noted that there is a significant increase in parking at this location. Cars are often parked nose to tail along this stretch leading up to the first speed hump (heading towards Westbury) and this is causing severe congestion with cars often backed up as far at the roundabout at St Mary's Lane and the bottom of the Hollow. There are often no pull in spaces between the parked vehicles which makes it even harder for the traffic to maintain a normal flow. The PC would like investigation into suitable options to mitigate this problem such as waiting restrictions.</p> <p>19/10/23 Group agreed for site meeting to take place with Dilton Marsh PC to discuss issue.</p> <p>18/01/24 KD and DMPC met on site on 6th December to discuss this issue and issue 18-23-13 at Clivey. It was agreed that DMPC would provide photo evidence of the on-street parking problems at both ends of the village and submit to KD. It was also agreed that DMPC would monitor and request further traffic surveys and discuss aspirations for the village and feedback to LHFVG in due course. Rep not in attendance, defer to April meeting.</p>	<p>09/05/24 See new issue 18-24-06 above.</p> <p>Link to new issue above and close this one.</p>	KD
g)	18-23-13 Clivey, Dilton Marsh	<p>Parking opposite The Weavers pub is now at significant levels and can run from the corner before the Stormore turning up to the entrance to Shepherds Mead. Cars are often parked nose to tail with no pull in places. This is causing congestion travelling through the village. It is also raising significant highway safety concerns due to a) the speed of</p>	<p>09/05/24 DMPC confirmed no requirement for waiting restrictions at this time but confirmed the installation of</p>	

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>vehicles entering the village from the link road to the A36, which means drivers are often upon the line of parked cars with little or not time to stop safely and b) the fact that cars travelling through the village to Westbury are having to pull out and attempt to pass the long line of parked vehicles with little sight of vehicles coming towards them. The PC would like investigation into suitable options to mitigate this problem such as waiting restrictions.</p> <p>19/10/23 Group agreed for site meeting to take place with Dilton Marsh PC to discuss issue.</p> <p>18/01/24 See above 18-23-12.</p>	<p>SID at this end of the village.</p> <p>Group agreed funding for one SID site at £500 (30% £150 contribution from DMPC to be confirmed). Arrange site meeting to determine location for SID.</p>	KD
h)	18-22-5 Springfield Road, Westbury	<p>20/04/23 KR has made contact with HPH, industrial estate owners, to open discussions regarding land dedication to provide footway on Springfield Road.</p> <p>20/07/23 Site meeting with HPH to take place on 21st July.</p> <p>19/10/23 HPH are open to designating land, however there is a significant level difference and vegetation removal to be considered as well as the potential for ecological factors. The next steps would involve a topographical and ecological survey. As this issue is mainly in relation to school movements a TAOSJ application is advised. Ask Travel Plan advisor to approach Matravers to update plan.</p> <p>18/01/24 School Travel Plan advisor has made contact with Matravers School and requested confirmation on whether they wish to update their travel plan and pursue this issue through the TAOSJ initiative. Area Engineer confirmed parking bays and give way road markings have been refreshed. Parking services have confirmed any outstanding locations will now be completed next financial year.</p>	<p>09/05/24</p> <p>Group discussed refreshing existing road markings. GK to email MB with the relevant information. Remove from note tracker.</p>	GK
i)	18-22-12 Oldfield Road, Westbury	<p>20/04/23 Briefing note attached with proposal. It was agreed to defer a decision regarding funding on this item until the next meeting. KR to determine land ownership.</p>	<p>09/05/24</p> <p>Extension of 20mph speed limit legal process complete and ready to implement.</p>	

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>20/07/23 The land is shown as unregistered therefore legal advice is needed before action can be taken. £3000 funding agreed for extension of 20mph speed limit.</p> <p>19/10/23 Legal documents for extension to the 20mph speed limit with the traffic order team for processing.</p> <p>Informal crossing at railway crossing– WC can undertake process to claim land and designate as public maintainable highway to implement.</p> <p>18/01/24 Informal pedestrian crossing count undertaken to get an estimation of the crossing movements at this site. Results from 28/11/23: 07:30-10:00 – 106*14:30-18:00 – 124* Counting vulnerable pedestrians as 2. Group agreed funding to implement informal crossing point at £3,000. WTC confirmed contribution 30% £900.</p>	<p>Design for informal crossing point completed ready for construction. Construction period TBC.</p> <p>Inform MD of implementation date once known.</p>	KD
j)	18-22-19 Vivash Park, Westbury	<p>20/04/23 It was agreed that preparation of a signing strategy through LHFIFG resources is supported, however WTC should fund implementation in its entirety.</p> <p>KR to await info from the town council following the outcome of the Community Governance Review.</p> <p>20/07/23 KR to arrange initial meeting.</p> <p>19/10/23 Action currently with WTC to confirm a suitable date for a site meeting. WTC to chase site meeting date.</p> <p>18/01/24 WTC will liaise internally and contact KD to arrange site meeting.</p>	<p>09/05/24 Site meeting scheduled for 2nd May 2024. It was agreed tourism signing is required for this site, referred WTC to relevant policy and guidance. Remove from note tracker.</p>	KD
k)	18-23-1 A350/Frogmore Road, Westbury (jct with Fore Street)	<p>20/04/23 CK reported that parking is generally an issue in Fore Street. It was also noted that the hairdressers no longer park in this area due to vandalism of their vehicles.</p> <p>19 households were approached in relation to residents parking and only 1 household was not in favour.</p> <p>It was agreed that the layout of the junction and potential for parking changes/residents parking would be reviewed.</p> <p>20/07/23 Site meeting to take place 31st July.</p>	<p>09/05/24 WTC do not wish to proceed with options suggested. CCTV survey commissioned, awaiting results.</p>	

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>19/10/23 Kirsty and Kate to have a site meeting and discuss options available at this site.</p> <p>18/01/24 Design options attached to note tracker for review and discussion. WTC to consider options at HP&D meeting and report back to the group. Group agreed to pursue and fund CCTV survey at the junction to collect data on vehicle movements at £2,000. WTC confirmed contribution 30% £600.</p>		
i)	18-23-4 Bratton Road Westbury – between The Lodge and Cemetery	<p>20/04/23 KR and GK to undertake site visit to review request and extent of proposed restrictions. Proposal to be shared ahead of next meeting. Restrictions to be advertised as part of batch of restriction requests in Westbury.</p> <p>20/07/23 Site meeting to take place 31st July.</p> <p>19/10/23 Potential options include verge marker posts or decorative planters along the verge (maintenance for planters would be the responsibility of Westbury TC). Alternatively, there is scope to consider tree planting which in the long term would be more sustainable and less maintenance whilst creating a visual narrowing effect at this site. All agreed on tree planting. WTC happy to fund and look after – take to HP&D.</p> <p>18/01/24 WTC to provide update from HP&D meeting. Discussion to reconsider option for waiting restrictions at this location. Group agreed to pursue waiting restrictions with a ballpark estimate of £3,500. WTC confirmed contribution 30% £1050.</p>	<p>09/05/24 Waiting Restriction proposal plan sent to WTC and GK for review.</p> <p>WTC and GK confirmed agreement with proposal plan. Progress TRO accordingly.</p>	KD
m)	18-22-14 Bratton – various roads	<p>20/04/23 The cost estimate for implementing the remaining parts of the 20mph speed limit is £8,000. This includes the TRO costs. The extent of the proposed limit on Imber Road has been reviewed and the terminal points may be extended to begin the limit close to the property known as 'Thus Far'. LHFIDG did not agree to fund this at this stage but will reconsider before end of financial year.</p> <p>20/07/23 This item is to be considered for funding next financial year.</p>	<p>09/05/24 Legal documents being prepared to submit to Traffic Regulation Order (TRO) Team.</p>	

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>The parish council have committed their contribution to next year's budget.</p> <p>18/01/24 Consider funding in financial year 2024/25. Group agreed to pursue extension to 30mph on Imber Road with a ballpark estimate of £3,500. BPC confirmed contribution 30% £1050.</p>		
n)	18-23-10 Alan Powell Lane, Dilton Marsh	<p>There is an issue with speed through the village, which is well documented and reported. The PC is concerned at the impact of these speeds and the volume of traffic on children accessing the playing field and playground at Alan Powell Lane. The PC would like to see an assessment carried out to determine the feasibility of installing a playground sign and either rumble strips or a crossing area to improve the safety for children and people accessing the recreational facilities.</p> <p>20/07/23 The parish council are to request a traffic survey to gather information about vehicle speeds. Warning signs may be provided at a cost of approximately £800. Await survey results prior to funding agreement.</p> <p>19/10/23 No Dilton Marsh PC representative at meeting. Chase traffic survey results.</p> <p>18/01/24 DMPC to provide update on traffic survey results.</p>	<p>09/05/24 Further information to be submitted to Traffic Survey team by DMPC before survey is conducted.</p>	
o)	18-22-1 B3098 Edington – Pedestrian Safety Improvements	<p>KR to arrange site meeting with John Pollard and Suzanne Wickham and prepare proposals during December.</p> <p>Site meeting held to discuss potential options for improvements. KR to provide plans and costings.</p> <p>20/04/23 The City – Proposal for improved pedestrian and road narrows signing. Cost estimate £1400. Funding was agreed for this with PC contribution. (£980 LHFIG / £420 PC)</p> <p>Sandy Lane area – potential options prepared and discussions with parish council ongoing.</p> <p>20/07/23 The parish council would like to continue discussions regarding the Sandy Lane area. KR to prepare cost estimate and plan</p>	<p>09/05/24 The City signing is complete.</p> <p>Design for B3098 Sandy Lane junction and Lower Road has been agreed with EPC. Cost estimate for project is £10,000. Edington Parish Council</p>	

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>for gateway changes. CSW recorded 14 vehicles exceeding 36mph in a 1hr period.</p> <p>19/10/23 The City pedestrian signing proposal to be ordered with contractor by end of October. KR & KD site visit for Sandy Lane area arranged for 13/11/23.</p> <p>18/01/24 The City pedestrian signing to be completed by end of January. Design discussions for B3098 Sandy Lane junction and Lower Road ongoing with EPC.</p>	<p>have agreed 30% contribution of £3,000.</p> <p>Group agreed funding. Order and implement.</p>	KD
p)	Lower Rd Edington	<p>Concerns regarding vehicle speeds at bends near Inmead. A traffic survey has been requested and a site visit made.</p> <p>20/07/23 Await results of traffic survey.</p> <p>19/10/23 Traffic survey results at site between Greater Lane and Inmead: 85%ile = 29.3mph, Mean speed = 24.6mph Meets criteria for CSW if suitable/safe location to operate – Edington PC to pursue.</p> <p>18/01/24 See above 18-22-1.</p>	<p>09/05/24 See above 18-22-1.</p> <p>Link this issue with above and close this one.</p>	KD
7.	Items awaiting construction / order issued.			
a)	18-23-19 101 Oldfield Park, Westbury	<p>My driveway is repeatedly subject to vehicles parking across the dropped kerb, causing varying degrees of obstruction to access, and visibility/manoeuvring difficulties when attempting egress. Request for access protection bar marking (H-bar).</p> <p>18/01/24 Group agreed to implement H-bar marking at £150. WTC confirmed contribution 30% £45.</p>	<p>09/05/24 Works order with contractor for construction.</p>	
b)	18-23-25 Castle View, Westbury	<p>Resident has raised concern over access to property where an existing worn advisory disabled bay is in situ. Request for waiting restrictions or access protection bar marking to resolve the access problem.</p> <p>18/01/24</p>	<p>09/05/24 Works order with contractor for construction.</p>	

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		Group discussed potential for waiting restrictions but agreed to implement H-bar marking at £150 and monitor its success. WTC to confirm contribution 30% £45.		
c)	<p>18-20-4 Parking Oldfield Park Westbury (nr 103) – Request for additional parking</p> <p>18-20-5 Oldfield Park, Westbury - Parking (nr 71)</p> <p>18-20-28 Westbury Infant School</p>	<p>TRO consultation to take place from 10th February until 13th March. Concerns around standing water and drainage were discussed. Drainage concerns should be reported via the MyWilts App in the first instance.</p> <p>20/04/23 Objections to TRO advert received therefore cabinet member report required. This is being prepared. Officer recommendation to proceed as advertised.</p> <p>20/07/23 Funding for implementation agreed (subject to cabinet member decision) at cost of £2500 (£1750 LHFIFG / £750 WTC). Town council contribution to be agreed.</p> <p>19/10/23 Cabinet member report currently being processed. Implementation to follow if approved. Email MD & MS once report is in the 'call-in' phase for them to submit support to Cabinet Member. Gully/flooding issues for DN to confirm if any problems have arisen at this site this year.</p> <p>18/01/24 Cabinet Member approved implementation. Works order with contractor with a construction timescale of February 2024.</p>	<p>09/05/24 Construction complete.</p> <p>Remove from note tracker.</p>	KD
d)	18-21-3 Alfred Street, Westbury – 20mph Speed Limit	<p>20/04/23 Objections to TRO advert received therefore cabinet member report required. This is being prepared. Officer recommendation to proceed as advertised.</p> <p>20/07/23 Funding was agreed for implementation (subject to cabinet member decision) at cost of £4000. (£2800 LHFIFG / £1200 WTC). Westbury Town Council to confirm contribution.</p> <p>19/10/23 Cabinet member report currently being processed. Implementation to follow if approved.</p>	<p>09/05/24 Construction complete.</p> <p>Remove from note tracker.</p>	KD

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		18/01/24 Cabinet Member approved implementation. Works order with contractor with a construction timescale of February 2024.		
e)	18-20-18 Bratton Road Westbury – narrow section	<p>Substantive bid submitted and awaiting outcome.</p> <p>20/04/23 Substantive bid successful. Waiting restriction to be advertised. Works pack to be prepared and aiming for construction late 2023.</p> <p>20/07/23 Works programmed for November 2023. A road closure will be required. Design work is progressing and the legal advert for proposed parking changes will be taken forward.</p> <p>19/10/23 Order issued. Awaiting installation. Construction starts 27/11/23.</p> <p>18/01/24 Construction complete.</p>	<p>18/01/24 Stage 3 Road Safety Audit completed and raised no issues. KR confirmed additional road markings (hatching) to be provided to highlight the footway widening from the Bratton approach. Waiting restrictions Cabinet Member report approved and works order with contractor for installation.</p>	To note
f)	18-22-18 Edward Street, Westbury	<p>20/04/23 The current signing meets the required standards however an additional No Entry sign may be provided at the north side of Edward St and No Entry Road markings provided on both north and south approaches. Estimated cost £1150. Funding was agreed subject to town council contribution. (£805 LHFIC / £345 TC). MD is to ask PCSO to attend this location. SW suggested an article be prepared for the White Horse News to remind drivers of the one-way system.</p> <p>18/01/24 Order to be raised and await installation.</p>	<p>09/05/24 Construction complete.</p> <p>Remove from note tracker.</p>	KD
g)	18-22-13 Gibbs Close, Westbury	<p>20/04/23 The new road is not adopted however waiting restrictions may still be provided with landowner approval. Waiting restrictions were requested by Highways DC alongside the planning approval however were not formally included in the planning process. The developer has not been required to take this forward.</p>	<p>09/05/24 Cabinet Member report approved. Works order with contractor to complete.</p>	

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p><u>20/07/23</u> Waiting restrictions to be included in batch advertisement. H-Bar marking agreed for driveway of no63 Alfred Street.</p> <p><u>19/10/23</u> Legal documents for waiting restrictions are with the traffic order team for processing. Formal consultation imminent.</p> <p><u>18/01/24</u> Formal consultation period taken place between 15/12/23 – 15/01/24. Awaiting confirmation on any comments received.</p>		
8.	Other Items			
9.	Date of Next Meeting:	25th July 2024 – The Laverton, Westbury		

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

Westbury LHFIG

Highways Officer – Kate Davey

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Westbury Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Westbury Area Board will have a remaining Highways funding balance of **£19,237.52**.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications